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## Frequently Asked Questions (FAQ)



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1. What applications must I register with the FMCSA to operate in Interstate (***your vehicle or your cargo cross State lines***) Commerce:

- A. Private and Exempt For-Hire motor carriers with vehicles with a GVWR of 10,001 pounds or more must submit:
  - The Motor Carrier Identification Report (MCS-150)
- B. Authorized For-Hire motor carriers must submit:
  - The Motor Carrier Identification Report (MCS-150)
  - Proper application for Motor Carrier Operating Authority, (OP-1 series):

In addition to the OP-1 Application, you must also submit the following to complete the application process before Operating Authority will be granted:

  - BOC-3 (Process Agents)
  - Proof of Liability and/or Cargo Insurance
- C. Certain Hazardous Material motor carriers must submit:
  - The Combined Motor Carrier Identification Report and Unit Permit Application (MCS-150B)

More information can be found at <http://www.fmcsa.dot.gov/registration/licensing/online-registration/online-regdescription.htm>

2. I am an intrastate non-hazardous-materials motor carrier (my cargo or vehicle NEVER leaves the state that I am registered in). Do I need a USDOT Number?

The answer varies from state to state. In most states, intrastate non-hazardous-material motor carriers do not require a USDOT Number, but several States participate in programs such as PRISM, which does require intrastate motor carriers, with or without HazMat, to have a USDOT Number. If you do not know whether your state requires intrastate motor carriers to have a USDOT Number, contact the Office of Motor Carrier Safety field office in your state. For a listing of State offices, go to the [FMCSA Field Roster](#).

3. What is the difference between interstate commerce and intrastate commerce?

Interstate commerce is trade, traffic, or transportation involving the crossing of a State boundary. Either the vehicle, its passengers, or cargo must cross a State boundary, or there must be the intent to cross a State boundary to be considered an interstate carrier. Intrastate commerce is trade, traffic, or transportation within a single State.

If your operations include interstate commerce, you must comply with the applicable Federal safety regulations and Operating Authority rules, in addition to State and local requirements. You must notify the State in which you plan to register your vehicle(s) of your intentions to operate in interstate commerce to ensure that the vehicle is properly registered for purposes of the International Registration Plan (IRP), and International Fuel Tax Agreement (IFTA). The base State will help you by collecting the appropriate fees and distributing a portion of those fees to the other States in which you operate commercial motor vehicles.

If you operate exclusively in intrastate commerce, you must comply with applicable State and local regulations. The only Federal regulations that are applicable to intrastate operations are: the commercial driver's license (CDL) requirement, for drivers operating commercial motor vehicles as defined in [49 CFR 383.5](#); controlled substances and alcohol testing for all persons required to possess a CDL; and minimum levels of financial responsibility for the intrastate transportation of certain quantities of hazardous materials and substances.

4. What is the cost for obtaining an Operating Authority?

Each individual Operating Authority is \$300. Separate filing fees must be submitted with the application at the time of processing for each Authority sought. For instance, requests for Common Carrier of Property Motor Carrier and Contract Property Motor Carrier Authority will require two \$300 fees (\$600). Payments can be combined. FILING FEES ARE NON-REFUNDABLE..

1. You can file for the following operating authorities with the OP-1 Application For Motor Property Carrier and Broker Authority:
  - o Motor Common Carrier of Property except Household Goods;
  - o Motor Contract Carrier of Property except Household Goods;
  - o Motor Common Carrier of Household Goods,
  - o Motor Contract Carrier of Household Goods,
  - o Broker of Property except Household Goods,
  - o Broker of Household Goods,
  - o United States Based Enterprise Owned or Controlled By Persons of Mexico Providing Truck Services For The Transportation of International Cargo (Except Household Goods);
  - o United States Based Enterprise Owned or Controlled By Persons of Mexico Providing Truck Services For The Transportation of International Household Goods
2. OP-1(FF) - Application for Freight Forwarder Authority
3. OP-1(P) - Application for Motor Passenger Carrier Authority
4. OP-1(MX) - Application to Register Mexico-based Carriers for Motor Carrier Authority to Operate Beyond U.S. Municipalities and Commercial Zones on the U.S.-Mexico Border
5. OP-2 - Application for Mexican Certificate of Registration for Foreign Motor Carriers and Foreign Motor Private Carriers Under 49 U.S.C. 1302.



5. What is the definition of an authorized for-hire carrier?

The definition of an "authorized for-hire " carrier is a person or company that provides transportation of cargo or passengers for compensation. If you are a for-hire carrier, in addition to the USDOT Number you will also need to obtain Operating Authority (MC Number).

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6. What are the definitions of common, contract, and broker Authority?

Common carriers provide for-hire truck transportation to the general public. Common carriers must file both liability (BI & PD) insurance and cargo insurance.

Contract carriers provide for-hire truck transportation to specific, individual shippers, based on contracts. Contract carriers must file only liability (BI & PD) insurance.

Brokers arrange for the truck transportation of cargo belonging to others, for compensation, utilizing for-hire carriers to provide the actual truck transportation. Brokers must file either a surety bond or trust fund agreement.



7. What is a Private motor carrier?

Private motor carrier means a person who provides transportation of property or passengers, by commercial motor vehicle, and is not a for-hire motor carrier.



8. What is a Private motor carrier of passengers(business), and what is a Private motor carrier of passengers(non-business)?

Private motor carrier of passengers (business) means a private motor carrier engaged in the interstate transportation of passengers which is provided in the furtherance of a commercial enterprise and is not available to the public at large. Private motor carrier of passengers (nonbusiness) means private motor carrier involved in the interstate transportation of passengers that does not otherwise meet the definition of a private motor carrier of passengers (business).



9. Can a contract carrier broker loads?

No. A contract carrier cannot broker loads without first applying for and receiving a license to operate as a broker of freight.



10. Do you offer temporary Operating Authority?

Temporary Operating Authority is only issued for national disasters or emergency situations.



11. How can I find out if my Operating Authority (active MC Number) has been issued? Can I get a faxed copy?

To check whether your Operating Authority has been issued, you should go to our Internet site at <http://li-public.fmcsa.dot.gov> . If you do not have access to the Internet, please call 1-866-637-0635 or call our status line at 202-366-9805 from 8:00 a.m. to 5:00 p.m. eastern standard time. We will only fax your Operating Authority if 10 or more working days have passed since the service date and you have not yet received the Operating Authority.



12. Can I operate outside of my base State now that I have applied for Operating Authority?

If you are transporting exempt commodities and have a USDOT Number, you may operate as an exempt for-hire interstate motor carrier without an MC Number.

You cannot transport regulated commodities in interstate commerce until you have obtained Operating Authority (Certificate and/or Permit) and received your single State registration. Simply applying for Operating Authority is not sufficient. You must wait until the Certificate and/or Permit has been issued.

On our Web site you will find [Administrative Ruling No. 119](#) which is a guide on what is and is not exempt. The booklet is no longer in print, but the information is still correct. The list of exempt commodities is ever changing, but this can be used as a general guide. Also, a list of commodities that are not exempt can be found in the FMCSR at Section 372.115.

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13. What is an Exempt For-hire motor carrier?

Exempt For-hire motor carrier means a person engaged in transportation exempt from economic regulation by the Federal Motor Carrier Safety Administration under 49 U.S.C. 13506. "Exempt motor carriers" are subject to the safety regulations set forth in this subchapter.



14. I perform both For-hire and private carriage. Will I be able to operate once I get my USDOT Number?

Once you have your USDOT Number you will be able to operate as a Private motor carrier. You will not be able to operate as a For-hire motor carrier until you have Operating Authority (an active MC Number).



15. What happens if my Operating Authority application is dismissed?

If your Operating Authority application has been dismissed by FMCSA, it is because the process of obtaining authority was not completed and your Operating Authority was never granted. Either the carrier was missing Insurance/Bond information or processing agent information. You must contact the FMCSA Headquarters Office in D.C for further help on finishing the process at 202-366-9805.



16. What do I need to do to reinstate my Operating Authority (make my MC Number active)?

You can reinstate your Operating Authority by requesting reinstatement of the authority and paying the \$80 fee. This can be done over the Internet at [https://li-public.fmcsa.dot.gov/LIVIEW/PKG\\_REGISTRATION.prc\\_option](https://li-public.fmcsa.dot.gov/LIVIEW/PKG_REGISTRATION.prc_option) and paying with a credit card. If you do not have access to the Internet, you may send a written request for reinstatement of the Operating Authority, listing the " MC " number, the legal name of the carrier, and include an \$80.00 fee by check, money order or

credit card payable to FMCSA. The mailing address for a check or money order is FMCSA, P. O. Box 70935, Charlotte, NC 28272-0935, overnight address is QLP Wholesale Lockbox NC0810, Lockbox #70935, 1525 West WT Harris Blvd, Charlotte, NC 28262.br>You must make sure your insurance company files the BMC-91 or 91X and/or BMC-34 (if necessary) to meet the proof of insurance requirement. You must also be certain that you have a valid Designation of Process Agents (BOC-3) filing in effect. Your Operating Authority will not be reactivated until updated insurance filings have been received and accepted. You will receive a Reinstatement notification from the FMCSA after the Operating Authority has been reinstated.



17. What forms do I complete to become a broker?

A Broker means a person who, for compensation, arranges, or offers to arrange the transportation of property utilizing authorized for-hire carriers to provide the actual truck transportation. **Brokers never take possession of the cargo.** Brokers must register with the FMCSA by filing the OP-1 Application for Motor Property Carrier and Broker Authority. After the MC Number has been assigned, to complete the application process, Brokers must also file:  
Proof of Insurance Coverage: A Surety Bond or Trust Fund Agreement in the amount of \$10,000 and a BOC-3 Form, Designation of Process Agent Form before Operating Authority will be granted.  
Application Processing Fee: \$300 (non-refundable).  
Application Processing Time: Approximately 4-6 weeks.  
You can file for this Authority or download a copy of the application on the Internet at <http://safer.fmcsa.dot.gov> . You also can call our toll-free number at 1-800-832-5660 and request a copy be mailed or faxed to you.



18. Why doesn't my Broker MC Number appear on the web site at <http://safer.fmcsa.dot.gov>?

Because that is an MC Number for a Broker and Brokers are not listed on the Internet site at <http://safer.fmcsa.dot.gov> since they are not assigned USDOT Numbers. However, MC Numbers for Brokers will appear on our Internet site at <http://li-public.fmcsa.dot.gov>.



19. Until I get my own Operating Authority (active MC Number), can I lease my services to a for-hire carrier with operating rights?

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Yes, leasing is permissible if you comply with the requirements under Section 376.111.



20. Now that I have determined that I will be operating in interstate commerce, what do I need to do to begin?

A USDOT Number is required if you have:

- vehicles that are over 10,000 lbs,
- if you transport between 9 and 15 passengers (including the driver) for compensation,
- if you transport 16 or more passengers, or
- haul hazardous materials in interstate commerce.

There is no application fee ever associated with the U.S. DOT Number. You must complete the MCS-150 (Motor Carrier Identification Report) to obtain a USDOT Number. The form can be found on our web site at <http://safer.fmcsa.dot.gov>. The MCS-150 can be completed on line or you can print out a copy of the form, complete and mail to the address indicated. If you do not have access to the Internet, you can call our toll-free number at 1-800-832-5660 to have one mailed to you.

Generally, if you are operating as a "for-hire" motor carrier of regulated commodities or passengers in interstate commerce, you must also obtain interstate Operating Authority (MC Number) unless your "for-hire" operation is limited to the transportation of exempt commodities, or you operate within a commercial zone, exempt from the interstate Operating Authority rules. Information about commercial zone exemptions may be found at [49 CFR 372](#).



21. How can I suspend or put my Operating Authority (MC Number) on hold?

The regulations do not allow for voluntary suspension of Operating Authority; however, voluntary revocation of your Operating Authority is allowed. To accomplish a voluntary revocation, you must (1) complete a Form OCE-46, Request for Revocation of Registration; (2) have it notarized; and (3) mail it back to the FMCSA, Commercial Enforcement Division at 1200 New Jersey Ave, SE, W63-105, Washington, D.C. 20590. Upon receipt of the form, the information will be coded into the system, and the date that occurs is when your Operating Authority will be voluntarily revoked. The telephone number to request this form is 1-866-637-0635. The Operating Authority can be reinstated at any time in the future if you so desire by requesting reinstatement of the authority and paying an \$80 fee.



22. Can you transfer Operating Authority (MC Number) on the Web site?

No. Transfer applications can be faxed directly to you by calling 202-366-0643 from your fax machine. (Note: You must pick up the phone on your fax machine, call 202-366-0643, listen for the prompt and hit the end/receive button and then hang up your phone.) If you do not have a fax machine you may obtain a Transfer application by calling 202-366-9805, and one will be mailed to you.



23. I share interstate Operating Authority (MC Number) with a business partner and would like to get my own MC Number and discontinue my partnership with this person is that possible?

Yes. There are two options: 1) You may request a name change for the existing MC Number by submitting a notarized letter requesting the partner be removed from the existing authority along with a \$14 name change fee payable by check, money order, VISA or MASTERCARD. The partner being removed from the existing authority would then file a new application along with the required fee to receive his or her own MC Number; or 2) If the partners cannot agree who should keep the existing MC Number, they should both file a new application with the required fees and get new MC Numbers. They should also request that the existing MC Number be voluntarily revoked.



24. Where do I go to find out if a company has interstate Operating Authority (active MC Number)?

The information can be obtained on our web site at <http://li-public.fmcsa.dot.gov> under carrier search. If you do not have access to the internet, please call our toll free number at 800-832-5660 or call our status line at 202-366-9805 between the hours of 8:00 a.m. to 5:00 p.m. eastern standard time.



25. What do I need to do to change the name of my motor carrier operation?

You may change the name of your operation only if there is no change in the ownership, management or control of the company. The information can be changed on the internet at <http://safer.fmcsa.dot.gov>. Select Federal Motor Carrier Safety Administration; FMCSA Registration Applications; and Name Change. There is a \$14 fee for the name change. (Note: If there is a change in ownership, management or control of the company you must file a Transfer Application.)

If you would like to mail your name change (legal or trade name) and are paying with a check or money order, a letter must be sent to the FMCSA at P. O. Box 70935, Charlotte, NC 28272-0935, overnight address is QLP Wholesale Lockbox NC0810, Lockbox #70935, 1525 West WT Harris Blvd, Charlotte, NC 28262. The letter must contain the current name and the new name, and the statement that there is no change in ownership, control, or management of the company. If you have incorporated, you must send a copy of the Articles of Incorporation.

If you prefer to put the fee on a credit card but do not have access to the Internet, you may mail your request to FMCSA, Licensing Team, 1200 New Jersey Avenue SE, Washington, DC 20590. The letter must contain the current name and the new name, and the statement that there is no change in ownership, control, or management of the company. If you have incorporated, you must send a copy of the Articles of Incorporation.



26. Will I keep the same MC Number if I change my name? Will I get a new Certificate or Permit?

Yes, you will keep the same MC Number if you change your name. However, you will not receive a new Certificate or Permit, but you will receive a Re-entitlement Decision that should be attached to your original Operating Authority.



27. How do I change my address?

Address changes can be accomplished by going to our Internet site at <http://safer.fmcsa.dot.gov>. If you do not have access to the Internet you may submit a letter to the FMCSA Licensing Division, 1200 New Jersey Avenue SE, Washington, DC 20590 or fax to 202-366-3477. In your letter, please reference the MC Number and include the former and current addresses and telephone numbers. The letter must be signed by the applicant or applicant's representative. The address change will be updated for both the MC Number and the USDOT Number. No fee is required.



28. I am trying to check on a safety rating where do I go?



If you have the MC Number, USDOT Number, or name for search purposes, you can check on safety ratings at <http://safer.fmcsa.dot.gov>.



29. I recently did a search through the Safer Query in reference to my company and found the information to be incorrect. Who should I contact to get this fixed?

You can call our toll-free number at 1-800-832-5660 to have the information corrected.



30. How do I determine whether I am subject to FMCSA's safety regulations?

If you operate any of the following types of commercial motor vehicles in interstate commerce you must comply with the applicable U.S. Department of Transportation (DOT) safety regulations concerning: CDL: controlled substances and alcohol testing for all persons required to possess a CDL: driver qualifications (including medical exams); driving of commercial motor vehicles; parts and accessories necessary for safe operations; hours of service; and inspection, repair and maintenance.

(1) A vehicle with a gross vehicle weight rating or gross combination weight rating (whichever is greater) of 4,537 kg (10,001 lb) or more;

(2) A vehicle designed or used to transport between 9 and 15 passengers (including the driver) for compensation;

(3) A vehicle designed or used to transport 16 or more passengers; or

(4) Any size vehicle used in the transportation of materials found to be hazardous for the purposes of the Hazardous Materials Transportation Act (49 U.S.C. 5101 et seq.) and which require the motor vehicle to be placarded under the Hazardous Materials Regulations (49 CFR chapter I, subchapter C).



31. Where do I obtain the insurance forms (BMC-91 or BMC-91X)?

The forms BMC-91 or BMC-91X are both used to make liability insurance filings with the FMCSA. We do not provide these forms. The insurance company making the filing maintains their own supply of forms. In fact, many insurance carriers are set up to make the required insurance filings with us electronically.



32. How do I determine if I need cargo insurance?

It depends on the type of authority you apply for with FMCSA. If you apply for common carrier authority, you are required to have on file evidence of both liability (BI & PD) and cargo insurance. If you apply for contract authority, you are only required to have evidence of liability (BI & PD) insurance on file. Common carriers hauling low value goods as specified at 49 CFR 387.301(b) may request exemption from cargo insurance requirements by calling 202-366-9805 and asking that they be sent a cargo exemption form.



33. I need to have a copy of the form BMC-84 (surety bond) e-mailed to me.

Your insurance company must provide the Form BMC-84 Property Broker's Surety Bond.



34. Will my insurance company have form BMC-85 ?

You may obtain a copy of Form BMC-85, Property Broker's Trust Fund Agreement by contacting the FMCSA Commercial Enforcement Division at 1200 New Jersey Avenue SE W63-105, Washington, DC 20590. The telephone number is 1-866-637-0635. You may also download an image of the Form at <http://www.fmcsa.dot.gov/documents/BMC-85.pdf>.



35. I transport some hazardous materials. Must I register?

Pursuant to Title 49 CFR Part 107, Subpart G (107.601 - 107.620), certain offerors and transporters of hazardous materials, including hazardous waste, are required to file an annual registration statement with the U.S. Department of Transportation and to pay a fee. For more information, visit <http://hazmat.dot.gov/register.htm> .



36. Licensing Team's Mailing Address & Phone Numbers

Federal Motor Carrier Safety Administration (FMCSA)  
Licensing Team  
1200 New Jersey Avenue SE,  
Washington, DC 20590  
Phone: (202) 366-9805  
Fax: (202) 366-3477



37. Insurance Division's Mailing Address & Phone Numbers

Federal Motor Carrier Safety Administration (FMCSA)  
Commercial Enforcement Division  
1200 New Jersey Avenue SE W63-105,  
Washington, DC 20590  
Phone: 1-866-637-0635  
Fax: (202) 385-2422



38. What is a Process Agent?

A process agent is a legal representative upon whom court papers may be served in any proceeding brought against a motor carrier, broker, or freight forwarder. Every motor carrier (of property or passengers) shall make a designation for each State in which it is authorized to operate and for each State traversed during such operations. Brokers are required to list process agents in each state in which they have an office and in which they write contracts. Many commercial firms will arrange process agents in any State for a fee.

A list of the process agent services can be found in the instruction packet accompanying an application or on our web site at <http://safer.fmcsa.dot.gov> .



39. Is there a difference in using the Internet vs. mailing the application in when filing for Operating Authority?

By using the Internet, you can increase the speed by which your application is processed in contrast with ground mail and manual data entry. You may submit your Operating Authority requests online at <http://safer.fmcsa.dot.gov> . To submit your request, click on Federal Motor Carrier Safety Administration (FMCSA), then click on FMCSA Registration Application, type of authority requested (Motor Property Carrier and Broker, Motor Passenger Carrier, etc), fill in the required information and click submit. You will be given an OMC Number for tracking purposes.

Two days after you file your application you will be able to see the status of your application on the Internet at <http://li-public.fmcsa.dot.gov> . To obtain your MC Number, click on "Continue," select "Carrier Search" from the drop down menu and enter your last name or company name and the State abbreviation where the carrier is located. Then click "Search." From this point, to see the status, click "Screen" under "View carrier details." Operating Authority will be granted approximately 12 days after application is received, but only after insurance and Designation of Process Agent documents are on file with the FMCSA. You will receive your Certificate, Permit, or License by mail. We encourage many of our applicants to use this online data entry option. This allows us to provide immediate response to carriers who require it, and reduce processing delays for all applicants. In contrast, applications filed by mail can take an additional 7 to 14 days to process.



40. How can I find out the status of my USDOT Number?

If you request a USDOT Number on the Internet you will receive your USDOT Number immediately and a confirmation letter will be mailed by the FMCSA. If you mailed your MCS-150/MCS-150B form you can go to <http://safer.fmcsa.dot.gov> and search by the motor carrier name to see if the application has been processed or you can call our toll-free number at 1-800-832-5660.





41. Are there any cases where a carrier would be exempted from having to file a Biennial Update?

A motor carrier that submits similar information to a State as part of its annual vehicle registration requirement under the Performance and Registration Information Systems Management (PRISM) program complies if it files this information with the appropriate State commercial motor vehicle (CMV) registration office. See [www.fmcsa.dot.gov/facts-research/facts-figures/analysis-statistics/prism.htm](http://www.fmcsa.dot.gov/facts-research/facts-figures/analysis-statistics/prism.htm) for more information on the PRISM program.



42. Do I have to still have to file a biennial update if there have been no changes to my company's information?

Yes. The biennial update rule states that all motor carriers must file a biennial update every two years. You should access the system, review all the information and press the submit button. Once you've done this, the system will record that you've reviewed the information and you will be in compliance with the biennial update requirement.



43. How can I update my USDOT record?

You can update your USDOT Number over the Internet at <http://safer.fmcsa.dot.gov> by filing a MCS-150 (Motor Carrier Identification Report). To update online you will need a Personal Identification Number (PIN) but the good news is that you can also apply for your PIN online at [https://www.mchqecom.com/nu\\_cc/cc\\_pin.asp](https://www.mchqecom.com/nu_cc/cc_pin.asp). You may also update your USDOT record by filing a MCS-150 by mail. You may mail the forms to FMCSA, MCMIS Team, 1200 New Jersey Avenue SE, Washington, DC 20590. Please put "update" on the MCS-150 form and make all necessary changes. You can also call our toll free number at 1-800-832-5660 to have an MCS-150 form mailed to you.



44. I want to inactivate or reactivate my USDOT Number. Can I do this online?

You are allowed to inactivate your USDOT Number online, using your Personal Identification Number (PIN). However, you cannot reactivate your USDOT Number online.

To reactivate a USDOT Number, you will need to send a signed letter on your company's letterhead, listing your USDOT Number, the name, address and phone number of the company, and a request asking us to reactivate your USDOT Number to:

Federal Motor Carrier Safety Administration  
1200 New Jersey Avenue SE,  
Washington, DC 20590  
or fax it to 703-280-4003



45. Should each terminal operation or branch of a large corporation file an MCS-150 form?

NO! Generally the corporate office or headquarters should file all the necessary forms and should inform its branches of the USDOT Number. For large companies with many branches, maintaining proper registration with the FMCSA requires good communication between the corporate headquarters and the terminal offices. The company's headquarters can then interact with the FMCSA to ensure that all of its branches are properly accounted for.



46. Are USDOT Numbers transferable?

No, USDOT Numbers are not transferable. You can file for your USDOT Number on the Internet at [www.fmcsa.dot.gov/registration-licensing/online-registration/online-regdescription.htm](http://www.fmcsa.dot.gov/registration-licensing/online-registration/online-regdescription.htm), or call our toll-free number at 1-800-832-5660 to request a copy of the MCS-150 (Motor Carrier Identification Report), MCS-150B (Combined Motor Carrier Identification Report and Hazardous Materials Permit Application).



47. Why do I need to provide my Credit Card information when applying for a USDOT Number since there is no charge?

The FMCSA supports the President's Management Agenda for expanding electronic government and has provided online access to various processes, including the application process for registering with the Agency and for updating company information. The FMCSA uses a credit card as a digital signature to verify that the information being submitted online on

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its MCS-150/MCS-150B forms is accurate. Our systems have the necessary security controls to prevent unauthorized access to the credit card information. The FMCSA analyzed the various methods available to ensure that information submitted online is provided by an authorized officer of the company and decided upon the credit card verification as a convenient, secure method.



48. I do not have a Credit Card, can I use someone else's credit card to apply for a USDOT Number?

No. The credit card is used as an electronic signature for the motor carrier applying for a USDOT Number. You will have to mail or fax your MCS-150/MCS-150B applications. The exception to this rule is if an agent is filing a motor carrier's applications, the agent may use his or her credit card to sign the MCS-150/MCS-150B.



49. I do not want to use my credit card to apply for a USDOT Number. Where do I mail or fax my MCS-150/MCS-150B application?

You may mail your completed applications to:  
Federal Motor Carrier Safety Administration  
Office of Information Management, MC-RIO  
1200 New Jersey Avenue SE,  
Washington, DC 20590  
Or you may fax to 703-280-4003.

PLEASE DO NOT MAIL **AND** FAX YOUR APPLICATIONS. Please do either one or the other. And please do keep a copy of the applications for your records.



50. I am an agent filing an MCS-150 registration form for a motor carrier. Should I put my mailing address or the motor carrier's mailing address on the form?

The MCS-150 is designed to identify the motor carrier applying for a USDOT Number. This means that we want address information for the motor carrier and not information for their agents. The correct addresses are important for compiling statistics and reports as well as differentiating between companies when it comes to assigning safety ratings.

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51. Why does the PDF of the applications appear blank when I click on it from your Web site? I have Adobe Acrobat 5.0 installed?

It may have something to do with the way you have your system configured. Some configurations of Acrobat Reader do not support viewing documents over the Internet. In this situation, it is best to right click on the link for the PDF and select "Save Target As..." This will allow you to save a copy of the PDF onto your hard drive. Then you can open the PDF from where you've saved it and enter your information in the form. IMPORTANT NOTE: With Adobe Acrobat Reader you will not be able to save any changes you make. Therefore you will need to print out your information and fax or mail (do not do both) to the proper address.



52. I am a motor carrier based in Mexico, and I see that the online FMCSA Registration Process is not available to me. How should I go about applying for a USDOT Number so that I can operate in the U.S.?

Unfortunately, the online FMCSA Registration Process is not available to Mexico-based motor carriers. Motor Carriers based in Mexico can call the main FMCSA number, 1-800-832-5660.



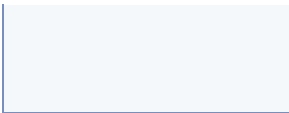
53. Can we obtain apportioned tags from the FMCSA web site?

No. License plates and stickers are State matters, and you should contact your State department of motor vehicles for the requirements.



54. Do you know where I could possibly get the UCR Application form?

The UCR Application form can be obtained from <https://www.ucr.in.gov>



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1200 New Jersey Avenue SE, Washington, DC 20590 • 1-800-832-5660 • TTY: 1-800-877-8339 • [Field Office Contacts](#)

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